



Fulton County Board of Commissioners
Agenda Item Summary

18-0382

BOC Meeting Date
 6/6/2018

Requesting Agency
 Library

Commission Districts Affected
 All Districts

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*
 Request the approval of Lowest Responsible Bidder – Atlanta-Fulton Public Library System, Bid #18ITB110986K-JAJ, Library Capital Improvement Program, Phase II (AFPLS-CIP), Moving Services for the Central Library with Allied Logistics, Inc., (Atlanta, GA), in the amount of \$371,000.00 to provide Moving Services for Special Collections, Rare Books, Archives, Artwork, Furniture Fixture and Equipment (FF&E), and computers from the Central Library to various temporary locations and from temporary locations back to Central Library upon completion of construction. Effective upon issuance of Notice to Proceed for a period of three years or until completion as determined by the County.

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*
 In accordance with Purchasing Code Sections 102-373, all competitive sealed bids of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

Is this Item related to a Strategic Priority Area? *(If yes, note strategic priority area below)*
 Yes All People are culturally and recreationally enriched

Is this a purchasing item?
 Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

The Atlanta-Fulton Public Library System requests approval of the only bidder to submit a bid to provide moving services for Special Collections, Rare Books, Archives, Artwork, FF&E, and computers and Staff from the Central Library to various temporary locations and from temporary locations back to Central Library upon completion of construction.

On July 16, 2008, the Fulton County Board of Commissioners (BOC) voted to place a \$275 million bond referendum on the November 4, 2008 ballot to implement the Library Facility Master Plan. The referendum was approved with 65% voter support. Phase I of the Facility Master Plan, the construction of 8 new libraries and renovation/expansion of 2 libraries, has been completed. Phase II includes the renovation of 22 existing libraries of which the Central Library is a part

The contractor shall furnish all materials, labor and equipment necessary to provide moving services for the Special Collections, Rare Books and Archived-materials, Artwork, FF&E and computers.

This contract will ensure that the valuable Special Collections will be safely re-located to Auburn Avenue Research Library (AARL) and the Rare Book Collection and Artwork will be relocated to offsite conditioned storage.

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Scope of Work includes the following:

Move from Central Library

- Relocate Central Library & GLASS Staff, and Glass FF&E (including systems furniture and computers) to Temporary Administrative Locations
- Relocate Central Library Supply Room (including FF&E) to Temporary Location
- Relocate Central Library Artwork and Rare Book Collections to Conditioned Storage
- Relocate Central Library Special Collections to AARL
- Relocate Central Library Special Collections from 5th floor & Basement (not going to AARL) to 7th and 8th floors of Central Library
- Disassemble, move and reassemble shelving from 1st, 2nd and 3rd floors of Central Library to 7th and 8th floors of Central Library
- Box and Relocate Central Library's 1st, 2nd, and 3rd floor Collections to 7th and 8th floors of Central Library
- Relocate Central Library Basement Collections to 8th floor of Central Library
- Relocate Central Library 8th floor, 6th floor, 5th floor, 4th floor, 3rd floor, 2nd floor, 1st floor, Basement and Parking level FF&E to County Warehouse and/or recycling dumpster
- On-site Material Shredding

Move Back to Central Library

- Temporary Administrative Locations/GLASS, and FF&E to Central Library
- Artwork & Rare Book Collections from Conditioned Storage to Central Library
- Special Collections from AARL to Central Library
- Collections from 7th and 8th floors of Central to new floor location within Central Library
- Disassemble shelving on 7th and 8th floor, move and reassemble shelving on new floor location within Central Library
- Supply Room Location to Central Library

Community Impact:

This request involves the renovation of libraries in communities throughout the County. The successful and timely renovation of the Central Library will impact communities countywide.

Department Recommendation:

The Atlanta-Fulton Public Library System recommends approval of this request.

Project Implications:

The cost of the requested service will be funded using Library Bond Funds; therefore, it will not impact the County or library operations.

Community Issues/Concerns:

None

Departmental Issues/Concerns:

None

History of BOC Agenda Item:

None

Contract & Compliance Information	<i>(Provide Contractor and Subcontractor details.)</i>
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Contract Value: \$371,000.00
Prime Vendor: Allied Logistics, Inc.
Prime Status: African American Male Business Enterprise-Certified
Location: Atlanta, GA
County: Fulton County
Prime Value: \$204,050.00 or 55.00%

Subcontractor: Sol Loeb Moving & Storage
Subcontractor Status: African American Male Business Enterprise/Non-Certified
Location: Columbus, GA
County: Muscogee County
Contract Value: \$166,950.00 or 45.00%

Total Contract Value: \$371,000.00 or 100.00%
Total M/FBE Value: \$371,000.00 or 100.00%

[Click here to enter text.](#)

18-0382

Solicitation Information	NON-MFBE	MBE	FBE	TOTAL
No. Bid Notices Sent:	22	7		29
No. Bids Received:	3	1		4

Total Contract Value	. \$371,000.00 or 100.00%
Total M/FBE Values	. \$371,000.00 or 100.00%
Total Prime Value	. \$204,050.00 or 55.00%

Fiscal Impact / Funding Source *(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*
573-650-6500-L011-573NDC – Library bond capital phase 2, Central Library - \$371,000.00

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*
 Exhibit 1: Vendor Performance Report
 Exhibit 2: Tabulation Sheet

Source of Additional Information *(Type Name, Title, Agency and Phone)*
 Alfred Collins, Assistant Director, Building Engineering/Library Projects (404) 730-1822

Agency Director Approval		County Manager's Approval
Typed Name and Title Felicia Strong-Whitaker, Director	Phone (404) 612-5800	
Signature	Date	

Revised 03/12/09 (Previous versions are obsolete)

Continued

Procurement

Contract Attached: .No	Previous Contracts: .Yes		
Solicitation Number: . 18ITB110986K-JAJ	Submitting Agency: .Library	Staff Contact: .Alfred Collins	Contact Phone: .404-730-1822

Description: to provide Moving Services for Special Collections, Rare Books, Archives, Artwork, Furniture Fixture and Equipment (FF&E), and computers from the Central Library to various temporary locations and from temporary locations back to Central Library upon completion of construction..

FINANCIAL SUMMARY

Total Contract Value:	MBE/FBE Participation:
Original Approved Amount: .	Amount: . %: .
Previous Adjustments: .	Amount: . %: .
This Request: \$371,000.00 .	Amount: . \$371,000.00 or 100.00% .
TOTAL: .	Amount: . %: .

Grant Information Summary:

Amount Requested: .	<input type="checkbox"/> Cash
Match Required: .	<input type="checkbox"/> In-Kind
Start Date: .	<input type="checkbox"/> Approval to Award
End Date: .	<input type="checkbox"/> Apply & Accept
Match Account \$: .	

Funding Line 1: 573-650-6500-L011- 573NDC - \$371,000.00	Funding Line 2: .	Funding Line 3: .	Funding Line 4: .
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KEY CONTRACT TERMS

Start Date: .	End Date: .
Cost Adjustment: .	Renewal/Extension Terms: .

ROUTING & APPROVALS
(Do not edit below this line)

X	Originating Department:	Holloman, Gayle	Date: 5/17/2018
X	County Attorney:	Stewart, Denva	Date: 5/29/2018
X	Purchasing/Contract Compliance:	Strong-Whitaker, Felicia	Date: 5/29/2018
X	Finance/Budget Analyst/Grants Admin:	Freeman, Ashley	Date: 5/18/2018
.	Grants Management:	.	Date: .
X	County Manager:	Anderson, Dick	Date: 5/30/2018

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

CONTRACTORS PERFORMANCE REPORT
OTHER SERVICES

Report Period Start	Report Period End	Contract Period Start	
10/1/2017	12/31/2017	1/3/2017	
PO Number			
DO52012041700000			
Department			
Bid Number			
Service Commodity	Moving Services		
Contractor	Allied Logistics, Inc.		

0 = Unsatisfactory	<i>Achieves contract requirements less than 50% of the time, not responsive, of incompetence, high degree of customer dissatisfaction.</i>
1 = Poor	<i>Achieves contract requirements 70% of the time. Marginally responsive, effective adjustments to programs; key employees marginally capable; customers somewhat satisfied.</i>
2 = Satisfactory	<i>Achieves contract requirements 80% of the time; generally responsive, effective results in minor programs adjustments; employees are capable and satisfactory customers indicate satisfaction.</i>
3 = Good	<i>Achieves contract requirements 90% of the time. Usually responsive; effective programs/mission; key employees are highly competent and seldom require direction.</i>
4 = Excellent	<i>Achieves contract requirements 100% of the time. Immediately responsive; key employees are experts and require minimal directions; customers expectations are exceeded.</i>

1. Quality of Goods/Services (-Specification Compliance - Technical Excellence - Reports/Administration - Personnel Qualification)

0
 1
 2
 3
 4

Comments:
 vendor was very responsive to our needs and completed scope of work timely and thoroughly. management and employees were very professional.

2. Timeliness of Performance (-Were Milestones Met Per Contract - Response Time (per agreement, if applicable) - Responsiveness to Direction/Change)

0
 1
 2
 3
 4

Comments:
 Milestones were met and they completed task and scope of work ahead of schedule.

3. Business Relations (-Responsiveness to Inquiries - Prompt Problem Notifications)

0
 1
 2
 3
 4

Comments:
Allied was very responsive to our needs and notified me of potential problems upfront to allow for specific intervention and collaboration to ensure pro

4. Customer Satisfaction (-Met User Quality Expectations - Met Specification - Within Budget - Proper Invoicing - No Substitutions)

0
 1
 2
 3
 4

Comments:
Allied met quality expectations and went beyond expectations to ensure work was completed and DREAM as a customer was completely satisfied.

5. Contractors Key Personnel (-Credentials/Experience Appropriate - Effective Supervision/Management - Available as Needed)

0
 1
 2
 3
 4

Comments:
Key personnel of Allied Logistics had the experience and "know how" to get the scope of work done especially in moving weights and exercise equi

Overall Performance Rating: <input type="text" value="4.0"/>	
Would you select/recommend this vendor again? (Check box for Yes. Leave Blank for No) <input checked="" type="radio"/> Yes <input type="radio"/> No	Rating completed by: <i>Alfred Jones</i>
Department Head Name <i>Ellis Kirby</i>	Department Head Signature <i>Ellis Kirby EK</i>



Fulton County, GA

Department of Purchasing & Contract Compliance

BID TABULATION SHEET Moving Services for Central Library

18ITB110986K-JAJ

DATE: 3/16/2018

TOTAL NUMBER OF BIDDERS: 4

James A. Jones
Assistant Purchasing Agent

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CONTRACTOR'S NAME	BID BOND YES/NO	TOTAL BASE BID AMOUNT	Deductive Alternate	Add ALT. # 1	Add ALT. # 2	E-verify Number
Allied Logistics, Inc.*	N/A	\$371,000.00	\$5,000.00	\$5,000.00	\$750.00	389371
Suddath Relocation Services of Atlanta, Inc.	N/A	\$720,286.70	\$2,863.00	\$4,190.00	776,264.55	303438
Atlanta Peach Movers, Inc.	N/A	\$941,463.00	\$52,860.00	\$6,781.00	\$14,961.00	53220
Hallett & Sons Expert Movers, Inc.	N/A	\$1,234,686.00	\$10.00	\$18,480.00	\$2,488.20	1241694

*INDICATES BUSINESS IS LOCATED IN FULTON COUNTY

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DOES NOT REFLECT AWARD OF THIS CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY FULTON COUNTY REPRESENTATIVES.